60 HR (GENERAL) CREDITS

1. Archiving and Records Management – 1.5 hours/1.5 credits
2. Business Ethics – 1 hour/1 credit
3. Business Succession Planning – 1.5 hours/1.5 credits
4. Coaching and Mentoring – 1 hour/1 credit
5. Conducting Annual Employee Reviews – 1.5 hours/1.5 credits
6. Conflict Resolution – 1.5 hours/1.5 credits
7. Crisis Management – 1.5 hours/1.5 credits
8. Delivering Constructive Criticism – 1.5 hours/1.5 credits
9. Developing a Lunch and Learn – 1.5 hours/1.5 credits
10. Developing Corporate Behavior – 1.5 hours/1.5 credits
11. Developing New Managers – 1.5 hours/1.5 credits
12. Employee Motivation – 1.5 hours/1.5 credits
13. Employee Onboarding – 1.5 hours/1.5 credits
14. Employee Recognition – 1.5 hours/1.5 credits
15. Employee Recruitment – 1.5 hours/1.5 credits
16. Employee Termination Processes – 1.5 hours/1.5 credits
17. Generation Gaps – 1.5 hours/1.5 credits
18. High-Performance Teams – 1.5 hours/1.5 credits
19. High-Performance Teams (Remote Workforce) – 1.5 hours/1.5 credits
20. Hiring Strategies – 1.5 hours/1.5 credits
21. Human Resource Management – 1.5 hours/1.5 credits
22. Knowledge Management – 1.5 hours/1.5 credits
23. Managing New Managers – 1.5 hours/1.5 credits
24. Measuring Results from Training – 1.5 hours/1.5 credits
25. Middle Manager – 1.5 hours/1.5 credits
26. Millennial Onboarding – 1.5 hours/1.5 credits
27. Mobile Learning (m-Learning) – 1.5 hours/1.5 credits
28. Negotiation Skills – 1.5 hours/1.5 credits
29. Office Politics for Managers – 1.5 hours/1.5 credits
30. Performance Management – 1.5 hours/1.5 credits
31. Risk Assessment and Management – 1.5 hours/1.5 credits
32. Safety in The Workplace – 1 hour/1 credit
33. Supervising Others – 1.5 hours/1.5 credits
34. Talent Management – 1.5 hours/1.5 credits
35. Team Building for Managers – 1.5 hours/1.5 credits
36. Team Building Through Chemistry – 1.5 hours/1.5 credits
37. Teamwork and Team Building – 1.5 hours/1.5 credits
38. Train the Trainer – 1.5 hours/1.5 credits
39. Universal Safety Practices – 1.5 hours/1.5 credits
40. Workplace Diversity – 1.5 hours/1.5 credits
41. Workplace Harassment (Federal) – 1.5 hours/1.5 credits

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15 BUSINESS CREDITS

1. Budgets and Financial Reports – 1.5 hours/1.5 credits
2. Business Acumen – 1.5 hours/1.5 credits
3. Contract Management – 1.5 hours/1.5 credits
4. Cyber Security – 1.5 hours/1.5 credits
5. Internet Marketing Fundamentals – 1.5 hours/1.5 credits
6. Leadership and Influence – 1.5 hours/1.5 credits
7. Lean Process and Six Sigma – 1.5 hours/1.5 credits
8. Marketing Basics – 1.5 hours/1.5 credits
9. Project Management – 1.5 hours/1.5 credits
10. Supply-Chain Management – 1.5 hours/1.5 credits

15 GLOBAL CREDITS

1. Fourth Industrial Revolution – 5.5 hours/5.5 credits
2. Global Diversity and Inclusion – 5.5 hours/5.5 credits
3. International Labor Law – 4 hours/4 credits

15 CALIFORNIA CREDITS

1. California Consumer Privacy Act (CCPA) – 7 hours/7 credits
2. California OSHA – 8 hours/8 credits